TERMS OF SERVICE

Finely Sorted Organizing, LLC

Last Updated: October 16, 2026

These Terms of Service ("Terms") govern your access to and use of the website finelysorted.com (the "Site") and the professional organizing services, hybrid sessions, digital products, and related offerings (collectively, the "Services") provided by Finely Sorted Organizing, LLC ("FSO," "we," "us," or "our").

By accessing the Site, submitting a contact form, booking a session, purchasing a package or digital product, or otherwise using the Services, you agree to be bound by these Terms. If you do not agree, do not use the Site or Services.

These Terms should be read together with our Privacy Policy and Cookie Policy. For clients who book paid virtual or hybrid organizing services, the separate Virtual & Hybrid Organizing Services Agreement (Letter of Agreement) you receive and accept at booking will also apply and will control in the event of any direct conflict regarding the specific paid engagement.

1. Company Information

Finely Sorted Organizing, LLC is a limited liability company formed in Maine and operating from San Clemente, California. We offer professional virtual and hybrid home and office organizing services, productivity coaching, and related digital products primarily within the United States.

Contact: info@finelysorted.com

Website: https://finelysorted.com

2. Description of Services

FSO provides professional organizing and productivity services, including:

- Virtual organizing sessions conducted by video or phone;
- Hybrid sessions available only in the greater Bangor, Maine area, in which the Client independently chooses, hires, directs, and pays an on-site facilitator (the facilitator is not FSO's employee or agent);
- Custom packages and multi-session blocks;
- Productivity and decluttering coaching; and
- Digital products and tools (including any products currently in development).

FSO does not provide cleaning, hauling, moving, repairs, appraisals, or medical, mental-health, legal, tax, or financial advice. The Client makes all final decisions about belongings and remains responsible for the home, items, and information shared.

Services are educational and consultative. Results vary based on individual circumstances, effort, and consistency.

3. Relationship to the Client Services Agreement

When you book paid virtual or hybrid organizing services, you will receive and be asked to accept a separate Virtual & Hybrid Organizing Services Agreement (the "Letter of Agreement"). That Letter of Agreement contains detailed terms specific to the paid engagement, including rates, payment timing, cancellation rules, recording restrictions, confidentiality, liability limits, and termination rights.

These website Terms govern general use of the Site and any digital products. The Letter of Agreement governs the specific paid organizing engagement. In the event of a direct conflict between these Terms and the Letter of Agreement regarding a paid engagement, the Letter of Agreement controls for that engagement.

4. Eligibility

You must be at least 18 years of age (or the age of majority in your jurisdiction) to book or use paid Services. By using the Services, you represent that you have the legal capacity to enter into these Terms. If you are booking or signing on behalf of another adult, you represent that you currently have authority to do so and will notify us if that authority changes.

5. Booking, Scheduling, and Payments

5.1 Booking

Sessions and packages are scheduled through the methods we provide (currently including Calendly or direct communication). A booking is confirmed only after we accept it and any required payment or deposit is received.

5.2 Fees and Payment

Fees for sessions, packages, and digital products are as stated on the Site, in a written proposal, or in the Letter of Agreement at the time of booking. Payment is processed through third-party providers (such as Stripe). You agree to provide accurate payment information. Prices are in U.S. dollars.

5.3 Cancellations, Rescheduling, and Packages

Specific cancellation, rescheduling, no-show, and package-expiration rules for paid organizing services are set out in the Letter of Agreement you accept at booking (currently including a 48-hour notice requirement and a 12-month

package expiration). For digital products, any applicable refund or access terms will be stated at the point of purchase.

We reserve the right to cancel or reschedule a session due to illness, technical issues, or circumstances beyond our reasonable control. In such cases, we will offer a make-up session or a refund of the affected session fee as provided in the Letter of Agreement.

6. Client Responsibilities

When using the Services, you agree to:

- Provide a stable internet or telephone connection and suitable device for virtual sessions;
- Be present and engaged during scheduled sessions, unless otherwise agreed;
- Disclose relevant safety concerns and provide safe access for any hybrid session;
- Secure valuables, medications, sensitive papers, hazardous items, devices, and share only materials you are allowed to share;
- Use the guidance and recommendations at your own discretion and risk.

7. Recording and AI Note-Taking

Neither you nor FSO may record a session or use AI note-taking tools during a session without the other party's prior written consent. This restriction is also stated in the Letter of Agreement for paid engagements.

8. Intellectual Property

All content on the Site and all materials, methods, frameworks, worksheets, digital products, and advice provided by FSO ("FSO Materials") are owned by or licensed to Finely Sorted Organizing LLC and are protected by intellectual-property laws.

You are granted a limited, non-exclusive, non-transferable, revocable license to use FSO Materials solely for your personal, non-commercial use in connection with the Services. You may not copy, modify, distribute, sell, or create derivative works from FSO Materials without our prior written consent.

Photos, videos, or other media you share with us remain your property. By sharing them, you grant us a limited license to use them solely to deliver the Services. We will not use your name, photos, or testimonials in marketing without separate written consent.

9. Confidentiality and Privacy

We treat information you share during sessions as confidential and will not disclose it to third parties except as necessary to provide the Services, as required by law, or with your consent. FSO is not a HIPAA-covered entity.

Our collection and use of personal information is governed by our Privacy Policy and Cookie Policy, available on the Site. By using the Site or Services, you also agree to those policies.

10. Disclaimers

THE SERVICES AND SITE ARE PROVIDED "AS IS" AND "AS AVAILABLE." TO THE MAXIMUM EXTENT PERMITTED BY LAW, FSO DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

We do not guarantee specific results. The Services are not a substitute for professional medical, psychological, legal, or financial advice.

We are not responsible for the independent acts or omissions of any facilitator, Work Partner, payment processor, scheduling platform, or other third party.

11. Limitation of Liability

TO THE FULLEST EXTENT ALLOWED BY LAW, FSO'S TOTAL LIABILITY FOR A CLAIM ARISING OUT OF OR RELATING TO THESE TERMS OR THE SERVICES IS LIMITED TO THE FEES YOU PAID TO FSO FOR THE SESSION(S) OR PRODUCT INVOLVED. FSO IS NOT LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES.

Nothing in these Terms limits liability that cannot legally be limited under applicable law.

12. Indemnification

You agree to indemnify, defend, and hold harmless Finely Sorted Organizing, LLC and its members, officers, employees, and agents from and against any claims, damages, losses, liabilities, and expenses (including reasonable attorneys' fees) arising out of or related to: (a) your use of the Services; (b) your breach of these Terms or the Letter of Agreement; (c) your violation of any law or third-party right; or (d) any content or materials you provide.

13. Termination

Either party may end paid services by written notice (including email or text) as provided in the Letter of Agreement. We may suspend or terminate access to the Site or refuse future bookings if you materially breach these Terms or engage in abusive or unsafe behavior. Provisions that by their nature should survive will survive termination.

14. Governing Law and Dispute Resolution

Because FSO is formed in Maine and operates from California, California law applies to these Terms to the extent legally permitted. Mandatory protections under the law of the Client's or Service Recipient's state and the place services occur remain in force; mandatory Maine law may apply to on-site hybrid work in Maine.

The parties will try in good faith to resolve disputes through written notice and discussion for 30 days. Either may then file in a court with proper authority. These Terms do not require arbitration, shorten legal claim deadlines, or waive rights that cannot legally be waived.

15. Changes to These Terms

We may update these Terms from time to time. The "Last Updated" date will reflect the most recent version. Material changes will be posted on the Site. Continued use of the Site or Services after changes become effective constitutes acceptance of the revised Terms.

16. Miscellaneous

Entire Agreement. These Terms, together with the Privacy Policy, Cookie Policy, and (for paid clients) the Letter of Agreement, constitute the entire agreement regarding the subject matter and supersede prior agreements on the same subject.

Severability. If any provision is held unenforceable, the remaining provisions continue in full force.

Waiver. Our failure to enforce any right or provision will not constitute a waiver.

Assignment. You may not assign these Terms without our prior written consent. We may assign our rights and obligations without restriction.

Electronic Signatures. Electronic signatures and acceptances are valid and binding.

17. Contact Us

Questions about these Terms of Service:

Finely Sorted Organizing, LLC

Email: info@finelysorted.com

Website: https://finelysorted.com

By using the Site or booking any Service, you acknowledge that you have read, understood, and agree to be bound by these Terms of Service.